

Hertfordshire County Council

Job Outline



JOB TITLE: Acute Liaison Nurse
GRADE: Band 5 NHS Agenda for Change
REPORTS TO: Health Facilitation Lead Nurse
TEAM: Health Liaison Team – Adult Disability
DEPARTMENT: Adult Care Services

Purpose of the Job

To support the development of partnerships with Primary Care Trusts, Acute Hospitals, Podiatry, Dentistry, Optometry, and other key health providers in Hertfordshire.

To promote equitable health outcomes for adults with learning disabilities and highlight areas of inequality to commissioners of services.

To assist Hertfordshire Health Care Providers to identify training needs and to deliver training programmes designed to meet identified needs regarding facilitating health for adults with learning disabilities.

Main Areas of Responsibility

To work as part of a Multi-Disciplinary Team offering a Nursing service to people with learning disability who are receiving care from Primary, Secondary or Tertiary Health services.

To work closely with nurses and other professional to ensure that people with learning disabilities receive equitable healthcare from generic health services.

To work closely with healthcare staff in Primary, Secondary and Tertiary Care to ensure that targets within Valuing People Now are implemented.

Clinical

To carry a caseload and operate as an allocated nurse to service users referred to the Health Liaison Team.

To undertake initial health assessments when referrals are made to the Health Liaison Team.

To establish an appropriate specialist course of responsibilities/action contributing to the development of care plans within Primary, Secondary and Tertiary health care settings.

To carry out Joint Assessments with other agents.

To give up to date advice to service users and carers regarding treatment and intervention.

To participate in the project work of the team as necessary (e.g. special interest groups, seminars).

To liaise with wards and departments within the acute hospitals, as appropriate supporting the promotion of inclusion into other services via a Health Liaison role.

To promote the use and development of 'My Purple Folder', identifying health needs and promoting access to Primary, Secondary and Tertiary care settings.

To plan, develop, and implement a programme of education in collaboration with the Health Liaison Team. To deliver training to partner agencies in Primary, Secondary and Tertiary care settings.

To promote the health, wellbeing and safety of vulnerable service users whilst in Primary, Secondary and Tertiary health care settings.

Leadership

To supervise junior staff in the Health Liaison Team.

To act as a change agent in Primary, Secondary and Tertiary health care settings, addressing health inequalities of people with learning disabilities.

Practice Development

To maintain knowledge and skills through continued professional development opportunities.

To participate in quality improvements, audit and benchmarking.

To support the implementation of clinical standards and new practices.

To work with the Multi-Disciplinary Team to ensure best practice.

To increase knowledge and research and maintain a questioning and analytical approach to care.

To engage in Practice Governance sharing practice issues and lessons learnt enabling accountability and improved service user experiences.

Patient and User Involvement

To provide advice and support to service users, families and carers.

To promote the involvement of service users and carers in all aspects of their care.

Managing Risk

To participate in effective risk management systems within the clinical areas.

To work within frameworks of Health and Safety and Infection Control.

Education and Training

To assist in facilitating student nurse placements within the Health Liaison Team and mentoring students.

To assist in facilitating the learning of skills to service users, carers, and professionals on an individual or group basis as appropriate.

To participate in the teaching of student nurses as appropriate.

To assist in promoting an environment that is conducive to learners (i.e. academic, research or from practice).

To highlight the training needs of unqualified staff and supporting induction of new staff.

Research and Audit

To participate in identifying areas where nursing research might usefully take place to improve care.

To participate in acting as a resource in the development of evidence-based practice.

Personal and Professional Responsibility

To have knowledge of an work within the framework of all policies and procedures used by the Health Liaison Team, including those of partner agencies.

To comply with NMC Professional code of conduct relevant legislation, procedures and policies.

To maintain an up to date knowledge of all current clinical trends.

To maintain appropriate records and write reports in relation to clinical work undertaken.

To participate in regular clinical support both individually and as a group. To complete an individual Developmental Performance Review with their supervisor.

Variation

This job description will be subject to review from time to time. Any amendments will be made in consultation with the post holder.

Quality

Adult Care Services are committed to providing services to both internal and external customers/service users of the highest possible standard and each employee is required to reflect this in all aspects of their work.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

Person Specification

Please provide a supporting statement which includes examples and evidence of when you have demonstrated the attributes listed below.

You will be expected to address each point separately and in the order listed.

If you do not complete a full supporting statement in the requested format, your application may be rejected.

You will need to hold a Nursing qualification in Learning Disabilities, have an active nursing registration, and be able to demonstrate a working knowledge of Safeguarding. If your nursing qualification is in general, mental health or children's nursing you must be able to demonstrate experience and skills in working with people with learning disabilities.

You must be a car driver and have access to a vehicle to be able to travel independently across the county. Please write a supporting statement that demonstrates your experience and/or ability in the following areas;

- Provides person centred support to empower people with Learning Disabilities
- Demonstrates Valuing People Principles Rights, Choice, Inclusion, and Control
- Communicates sensitively and effectively with people at all levels
- Record keeping and report writing
- Clinical Supervision of others
- Creativity and innovation, using your own initiative.

- Team working and engaging in effective working relationships
- Ability to work alone
- Organisation skills and able to prioritise tasks
- Promotes equality and diversity
- Flexible working practices
- Confident and motivated

Additional Information: Code of Practice on the English Language Requirements for Public Sector Workers

Public Authorities must ensure that all members of staff in customer facing roles, whatever their nationality or origins, are able to communicate the English language fluently with the general public, verbally and in written format.

Criminal Background Check

Safeguarding children and adults is of utmost importance to Hertfordshire County Council. The Council requires employees to abide by legislation and best practice to enable Hertfordshire to achieve this. This role has been identified as requiring a Disclosure & Barring Service (DBS) check or Basic Disclosure. You must therefore ensure that any relevant criminal record check application is completed and returned as requested by the Council, as this is deemed a contractual requirement of employment.

It is a contractual obligation to disclose any cautions, reprimands or convictions and to update your manager of any changes to your status whilst in employment. Enhanced DBS roles will be reviewed periodically during employment, by means of DBS Dip Sample or three yearly rechecks. Failure to disclose changes to your status may be detrimental to your employment and you may be subject to disciplinary action.

Please note that additional information referring to the check is in the guidance notes to the application form. If you are invited to interview you will receive more information.

Diversity and Inclusion

Hertfordshire County Council is committed to making inclusion part of our DNA, both as a large employer of people and as a provider and commissioner of services.

We strive to positively promote diversity and inclusion across the delivery of services and within our workforce. We want everyone at work, regardless of their background, identity or circumstances to have a sense of belonging to the organisation. We want all employees to feel valued, accepted and supported to succeed at work and reach their full potential. Our Diversity and Inclusion Strategy is available on the internal intranet or from your line manager.

Health and Safety

It will be the duty of every employee while at work to take reasonable care for the Health and safety of themselves and of other persons who may be affected by their acts or omissions at work.