

JOB TITLE: Seasonal Instructor
GRADE: JNC YSW 11-13
REPORTS TO: Hudnall Park Manager
TEAM: Services for Young People (SfYP)
DEPARTMENT: Children's Services

Purpose of the Job

Hudnall Park is a well-established centre, set in 85 acres of open downland and mixed woodland on the edge of The Chilterns Area of Outstanding Natural Beauty, and provides residential and day educational courses to organised groups.

The post involves working as part of a small team of outdoor and environmental specialists, delivering outdoor educational experiences to children and young people, in order to develop their personal and social skills whilst observing health and safety principles and practices. Programmes offered at the Centre include: - archery, bushcraft, low ropes and challenge courses, mountain-biking, natural art, orienteering, pond-dipping, problem-solving, river studies, shelter-building and zip-wire.

The post exists to support the centre's management in day-to-day operations, and will entail an initial period of training and induction covering operational procedures, activities and systems.

Main Areas of Responsibility

- Preparing and delivering outdoor education sessions with clear learning outcomes across the age ranges.
- Ensuring that all delivery complies with local operating procedures, HCC, CS and SfYP policies and procedures as outlined in the SfYP Handbook.
- To monitor and evaluate practice to ensure that the highest standards are maintained, ensuring that all activity settings are appropriate and safe and implementing agreed risk management policies and procedures as laid down by the centre management within operating procedures and/or session plans.
- Ensuring that the best practice in equal opportunities is applied to all work.

- Interest in natural history or had experience of teaching or leading environmental activities.
- Understanding of how outdoor education can be used to develop children and young people's personal and social skills.
- Good communication skills, recognising that people have differing ways of learning
- Willingness to take a reflective approach to their work.
- Ability to work some evenings and weekends, by prior arrangement.
- In addition, the successful candidate will be: -
- Willing to run, or be trained to run, other outdoor activities for groups of children and young people, and learn other skills required to help maintain a busy outdoor centre, as may be necessary.
- Motivated to pursue their own personal and professional development.

Criminal Background Check

Safeguarding children and adults is of utmost importance to Hertfordshire County Council. The Council requires employees to abide by legislation and best practice to enable Hertfordshire to achieve this. This role has been identified as requiring a Disclosure & Barring Service (DBS) check or Basic Disclosure. You must therefore ensure that any relevant criminal record check application is completed and returned as requested by the Council, as this is deemed a contractual requirement of employment. In addition, you consent to allow the Council to retain a copy of the disclosure certificate within your personal file.

It is a contractual obligation to disclose any cautions, reprimands or convictions and to update your manager of any changes to your status whilst in employment. Enhanced DBS roles will be reviewed periodically during employment, by means of DBS Dip Sample or three yearly rechecks. Failure to disclose changes to your status may be detrimental to your employment and you may be subject to disciplinary action.

Please note that additional information referring to the check is in the guidance notes to the application form. If you are invited to interview you will receive more information.

Diversity and Inclusion

Hertfordshire County Council is committed to making inclusion part of our DNA, both as a large employer of people and as a provider and commissioner of services.

We strive to positively promote diversity and inclusion across the delivery of services and within our workforce. We want everyone at work, regardless of their background, identity or circumstances to have a sense of belonging to the organisation. We want all employees to feel valued, accepted and supported to succeed at work and reach their full potential.